Nacogdoches County Emergency Service District #1

P.O. Box 343
Douglass, TX 75943
936-569-3761

The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, September 15, 2025, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.

Commissioners present: President Stephen Clinch, Vice President Mike Gilbert, Treasurer David Lowery, and Commissioner Lance Porter
Commissioners absent: Secretary Andy McShan,

DVFD members present: Chief Phil Holland

1. Call to order – President Clinch established a quorum present and called the meeting to order at 5:55 p.m.

2. Open forum for public comments regarding proposed tax rate -- Nobody from community was present.

3. Discussion and possible action regarding adoption of 2026 Budget – Motion made by Commissioner Porter to approve the 2026 Budget. Seconded by Vice President Gilbert. Motion passes.

4. Discussion and possible action regarding adoption of proposed tax rate -- Motion made by Vice President Gilbert to adopt the proposed tax rate of $0.02597 per $100 property valuation. Second by Commissioner Porter. Motion passed.

5. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the August 18, 2025, meeting was made by Vice President Gilbert. Commissioner Porter seconded. Motion passed. A motion to approve the minutes of the August 25, 2025 special meeting was made by Commissioner Porter. Vice President Gilbert seconded. Motion passed.

6. Discussion and possible action regarding financial statements – The August reports were reviewed. President Clinch made a motion to accept the financial statements as presented for the month ending August 31, 2025; Treasurer Lowery seconded. Motion passed.

7. Discussion and possible action regarding payment of invoices – Commissioner Porter made a motion to pay Brandy Parker for contract services for August 2025 meeting and August 2025 special meeting in the amount of $327.00 with check #1034. Vice President Gilbert seconded. Motion passed. Commissioner Porter made a motion to pay McNeil and Company for 2025-2026 Insurance renewal in the amount of $15,867.00 with check #1035. Treasurer Lowery seconded. Motion Passed

8. Discussion and possible action regarding new workman's comp insurance – Item tabled

9. Discussion and possible action regarding ONCOR easement – Item tabled

10. Discussion and Possible action regarding the sale of Fire Station #2 – A resolution was made to sell Fire Station #2. It has not been staffed or used for at least 8 years. We believe it is in the best interest to sell it and apply the proceeds to the new fire station. A motion was made by President Clinch to sell Fire Station #2. Vice President Gilbert seconded. Motion passed. Motion made by Commissioner Porter to obtain property appraisal for Fire Station #2. Vice President Gilbert seconded. Motion passed.

11. Discussion and possible action regarding the process to start construction on the new fire station – Motion made by Vice President Gilbert to start the dirt work on location for the new fire station. Commissioner Porter seconded. Motion passed.

12. Discussion and possible action regarding insurance policy renewal. Motion made by Commissioner Porter to renew the policy with McNeil & Co. Treasurer Lowery seconded. Motion passed.

13. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – Motion made by Commissioner Porter to pay Deep South Fire Trucks estimated $97,750.00 (Contingent on approval of Forrest Grant for $300,000). Treasurer Lowery seconded. Motion passed. No check written at this time.

14. Discussion and possible action regarding Douglass VFD monthly reports – Month of August beginning balance $20,569.14. Income: $4.36. Disbursements/Expenses: $118.17. Ending balance $20,455.33.

15. Discussion of items for consideration at the next meeting and set meeting date – Standard items. Continued discussion on the sale of Fire Station #2. Next Meeting date October 20th. Time 6:00p.m. Motion to set the agenda, date, time & items made by President Clinch. Seconded by Commissioner Porter. Motion passed

16. Adjourn – A motion to adjourn at 6:48 p.m. was made by Treasurer Lowery; seconded by President Clinch. Motion passed.

Mike Albert

Commissioner

and

SA Clinch

Commissioner