

# Nacogdoches County Emergency Service District #1

P.O. Box 343  
Douglass, TX 75943  
936-569-3761

**The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, July 24, 2023, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.**

Commissioners present: President Stephen Clinch, Treasurer David Lowery, and Commissioner Deubose Kirk  
Commissioners absent: Secretary Andy McShan,

DVFD members present: Phil Holland, Lance Porter

1. Call to order – President Clinch established a quorum present and called the meeting to order at 6:05 p.m.
2. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the June 19, 2023, meeting was made by Commissioner Kirk; Treasurer Lowery seconded. Motion passed.
3. Discussion and possible action regarding financial statements – The June reports were reviewed. Treasurer Lowery made a motion to accept the financial statements as presented for the month ending June 30, 2023; President Clinch seconded. Motion passed.
4. Discussion and possible action regarding payment of invoices – Commissioner Kirk made a motion to pay Debra Mobley for July 2023 contract services in the amount of \$307.00 with check #1137; President Clinch seconded. Motion passed.
5. Discussion and possible action regarding setting date of public meeting for tax rate – Treasurer Lowery made a motion to set the public meeting for September 18, 2023; President Clinch seconded. Motion passed.
6. Discussion and possible action regarding contract for bookkeeping services – Treasurer Lowery made a motion to hire Brandy Parker to be the bookkeeper for the ESD 1; Commissioner Kirk seconded. Motion passed.
7. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – No new requests, no action.
8. Discussion and possible action regarding Douglass VFD monthly reports – June beginning balance \$12,211.20; income \$1,098.65; disbursements \$858.63; ending balance \$12,451.22.
9. Discussion of items for consideration at the next meeting and set meeting date – standard items, Discussion on 2024 Budget items to consider. Meeting scheduled for August 21, 2023, at 6:00 p.m. Motion was made by Secretary McShan; Commissioner Kirk seconded. Motion passed.
10. Adjourn – A motion to adjourn at 6:23 p.m. was made by Commissioner Kirk; seconded by President Clinch. Motion passed.

  
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Stephen Clinch, President

or   
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Commissioner

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Commissioner