

# Nacogdoches County Emergency Service District #1

P.O. Box 343  
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**The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, May 26, 2025, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.**

Commissioners present: President Stephen Clinch, Vice President Mike Gilbert, Secretary Andy McShan, Treasurer David Lowery, Commissioner Lance Porter  
Commissioners absent: None

DVFD members present: Phil Holland

1. Call to order – President Clinch established a quorum present and called the meeting to order at 5:56 p.m.
2. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the April 7<sup>th</sup>, 2025, meeting was made by Commissioner Porter; President Clinch seconded. Motion passed.
3. Discussion and possible action regarding financial statements – The April 2025 reports were reviewed. Commissioner Porter made a motion to accept the financial statements as presented for the month ending April 30, 2025; President Clinch seconded. Motion passed.
4. Discussion and possible action regarding payment of invoices – Commissioner Porter made a motion to pay Brandy Parker for May 2025 contract services in the amount of \$297.00 with check #1028; Treasurer Lowery seconded. Motion passed.
5. Discussion and possible action regarding finding a new quote for workman's comp insurance – Item tabled
6. Discussion and possible action regarding ENCOR easement – Item tabled
7. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – No new requests, no action.
8. Discussion and possible action regarding Douglass VFD monthly reports – April beginning balance \$5,826.11; income \$6,317.96; disbursements \$366.49; ending balance \$11,777.58.
9. Discussion of items for consideration at the next meeting and set meeting date – standard items. Discussion and possible action regarding workman's comp quote. Discussion and possible action regarding sale of Fire Station #2. Discussion and possible action regarding the process of construction for the new fire station. Meeting scheduled for June 23rd, 2025, at 6:00 p.m. Motion was made by Commissioner Porter; Vice President Gilbert seconded. Motion passed.
10. Adjourn – A motion to adjourn at 6:30 p.m. was made by Commissioner Porter; seconded by President Clinch Motion passed.

  
Commissioner

  
Commissioner