

# Nacogdoches County Emergency Service District #1

P.O. Box 343  
Douglass, TX 75943  
936-569-3761

**The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, April 7, 2025, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.**

Commissioners present: President Stephen Clinch, Vice President Mike Gilbert, Secretary Andy McShan, Treasurer David Lowery, Commissioner Lance Porter  
Commissioners absent: None

DVFD members present: Phil Holland

1. Call to order – President Clinch established a quorum present and called the meeting to order at 5:58 p.m.
2. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the March 10, 2025, meeting was made by Commissioner Porter; Vice President Gilbert seconded. Motion passed.
3. Discussion and possible action regarding financial statements – The March 2025 reports were reviewed. Secretary McShan made a motion to accept the financial statements as presented for the month ending March 31, 2025; Commissioner Porter seconded. Motion passed.
4. Discussion and possible action regarding payment of invoices – Commissioner Porter made a motion to pay Brandy Parker for April 2025 contract services and reimbursement for postage in the amount of \$306.68 with check #1027; President Clinch seconded. Motion passed.
5. Discussion and possible action regarding approval of accountant to prepare annual compilation report – Commissioner Porter made a motion to retain the services of Redfield, Miller & White, LLP to prepare the annual compilation report; Treasurer Lowery seconded. Motion passed.
6. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – No new requests, no action.
7. Discussion and possible action regarding Douglass VFD monthly reports – March beginning balance \$25,739.80; income \$354.04; disbursements \$20,267.73; ending balance \$5,826.11.
8. Discussion of items for consideration at the next meeting and set meeting date – standard items. Discussion and Possible action regarding finding a new quote for workman's comp. Meeting scheduled for May 26th, 2025, at 6:00 p.m. Motion was made by President Clinch; Commissioner Porter seconded. Motion passed.
9. Adjourn – A motion to adjourn at 6:28 p.m. was made by Commissioner Porter; seconded by Vice President Gilbert Motion passed.



Commissioner



Commissioner