

# Nacogdoches County Emergency Service District #1

P.O. Box 343  
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**The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, March 18, 2024, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.**

Commissioners present: President Stephen Clinch, Vice President Deubose Kirk, Treasurer David Lowery, Secretary Andy McShan, and Commissioner Lance Porter

Commissioners absent:

DVFD members present: Chief Phil Holland

1. Call to order – President Stephen Clinch established a quorum present and called the meeting to order at 6:03 p.m.
2. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the February 19, 2024, meeting was made by Vice President Deubose Kirk. Commissioner Lance Porter seconded. Motion passed.
3. Discussion and possible action regarding financial statements – Due to an issue with the QuickBooks accounting software no financials were presented at this time. Item was tabled until issue is resolved.
4. Discussion and possible action regarding payment of invoices – President Stephen Clinch made a motion to pay Brandy Parker for contract services in the amount of \$307.00 with check #1151. Vice President Deubose Kirk seconded. Motion passed.
5. Discussion and possible action regarding renewal of worker's compensation insurance – No Action Already Paid and approved in February
6. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – no requests.
7. Discussion and possible action regarding Douglass VFD monthly reports – Month of February beginning balance \$10,143.99. Income: \$1,027.04. Disbursements/Expenses: \$326.44. Ending balance \$10,844.59
8. Discussion of items for consideration at the next meeting and set meeting date – Next Meeting date April 15, 2024. Time 6:00p.m. Motion to set the agenda, date, time & items made by Secretary Andy McShan. Seconded by Treasurer David Lowery. Motion passed
9. Adjourn – A motion to adjourn at 6:15 p.m. was made by Commissioner Lance Porter; seconded by Vice President Deubose Kirk. Motion passed.



Stephen Clinch, President

and



Andy McShan, Secretary