

Nacogdoches County Emergency Service District #1

P.O. Box 343
Douglass, TX 75943
936-569-3761

The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, March 20, 2023, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.

Commissioners present: President Stephen Clinch, Treasurer David Lowery, Commissioner Deubose Kirk, Commissioner Andy McShan

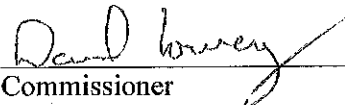
Commissioners absent: None

DVFD members present: None

1. Call to order – President Clinch established a quorum present and called the meeting to order at 6:07 p.m.
2. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the January 16, 2023, meeting was made by Commissioner Kirk; President Clinch seconded. Motion passed.
3. Discussion and possible action regarding financial statements – The January reports were reviewed. Commissioner McShan made a motion to accept the financial statements as presented for the month ending January 31, 2023; Treasurer Lowery seconded. Motion passed.
4. Discussion and possible action regarding payment of invoices – President Clinch made a motion to pay Debra Mobley for February 2023 contract services and reimbursement of postage in the amount of \$315.76 with check #1130; Commissioner Kirk seconded. Motion passed. President Clinch made a motion to pay Debra Mobley for March 2023 contract services in the amount of \$307.00 with check #1132; Commissioner Kirk seconded. Motion passed.
5. Discussion and possible action regarding renewal of worker's compensation insurance – Treasurer Lowery made a motion to renew worker's compensation insurance for \$2300.00 with check #1131; President Clinch seconded. Motion passed.
6. Discussion and possible action regarding appointment of someone to fill Mr. Scott's position – Discussion about contacting Lance Porter.
7. Discussion and possible action regarding purchasing bookkeeping supplies including QuickBooks software – Commissioner Kirk made a motion to authorize Debra Mobley to buy a computer, software and printing supplies necessary to carry on ESD #1 business; President Clinch seconded; motion passed.
8. Discussion and possible action regarding sale of fire station #2 – Item tabled.
9. Discussion and possible action regarding repair recommendations to existing fire station – Item tabled.
10. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – No new requests, no action.
11. Discussion and possible action regarding Douglass VFD monthly reports – February beginning balance \$13,209.47; income \$759.38; disbursements \$1,703.62; ending balance \$12,265.23.
12. Discussion of items for consideration at the next meeting and set meeting date – standard items, possible replacement to fill Mr. Scott's position, investigate getting quotes from other CPAs for services. Meeting scheduled for April 17, 2023, at 6:00 p.m. Motion was made by Commissioner McShan; Treasurer Lowery seconded. Motion passed.
13. Adjourn – A motion to adjourn at 6:44 p.m. was made by Commissioner Kirk; seconded by President Clinch. Motion passed.



Stephen Clinch, President

or 

Commissioner

Commissioner