

Nacogdoches County Emergency Service District #1

P.O. Box 343
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936-569-3761

The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, February 19, 2024, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.

Commissioners present: Vice President Deubose Kirk, Treasurer David Lowery, Secretary Andy McShan, and Commissioner Lance Porter

Commissioners absent: President Stephen Clinch

DVFD members present: Chief Phil Holland

1. Call to order – Vice President Kirk established a quorum present and called the meeting to order at 6:07 p.m.
2. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the January 22, 2024, meeting was made by Commissioner Porter. Treasurer Lowery seconded. Motion passed.
3. Discussion and possible action regarding financial statements – Due to an issue with the QuickBooks accounting software no financials were presented at this time. Item was tabled until issue is resolved.
4. Discussion and possible action regarding payment of invoices – Vice President Kirk made a motion to pay Debra Mobley for contract services & reimbursement for postage paid to mail 1099 Forms to IRS for February 2024 in the amount of \$316.44 with check #1149. Commissioner Porter seconded. Motion passed. Secretary McShan made a motion to pay Texas Mutual for Worker's Comp Insurance Renewal for 2024-2025 in the amount of \$2,048.00 with check #1150. Vice President Kirk seconded. Motion passed.
5. Discussion and possible action regarding renewal of worker's compensation insurance – Commissioner Porter made a motion to renew the insurance policy; Treasurer Lowery seconded. Motion passed.
6. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – no requests.
7. Discussion and possible action regarding Douglass VFD monthly reports – Month of January beginning balance \$10,323.17. Income: \$3,792.63. Disbursements/Expenses: \$3,971.81. Ending balance \$10,143.99
8. Discussion of items for consideration at the next meeting and set meeting date – Next Meeting date March 18, 2024. Time 6:00p.m. Motion to set the agenda, date, time & items made by Commissioner Porter. Seconded by Treasurer Lowery. Motion passed
9. Adjourn – A motion to adjourn at 6:23 p.m. was made by Vice President Kirk; seconded by Commissioner Porter. Motion passed.



Stephen Clinch, President

and



Andy McShan, Secretary