

Nacogdoches County Emergency Service District #1

P.O. Box 343
Douglass, TX 75943
936-569-3761

The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, January 16, 2023, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.

Commissioners present: President Stephen Clinch, Treasurer David Lowery, Commissioner Deubose Kirk, Commissioner Andy McShan

Commissioners absent: None

DVFD members present: None

1. Call to order – President Clinch established a quorum present and called the meeting to order at 6:00 p.m.
2. Discussion and possible action regarding election of officers – Commissioner Kirk made a motion to elect Stephen Clinch as President; Commissioner McShan seconded; motion passed. President Clinch made a motion to elect Andy McShan as Secretary; Commissioner Kirk seconded; motion passed. President Clinch made a motion to elect David Lowery as Treasurer; Commissioner Kirk seconded; motion passed. The position of Vice President will remain open at this time.
3. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the December 12, 2022, meeting was made by Commissioner Kirk; Treasurer Lowery seconded. Motion passed.
4. Discussion and possible action regarding financial statements – The November reports were reviewed. Commissioner Kirk made a motion to accept the financial statements as presented for the month ending November 30, 2022; President Clinch seconded. Motion passed. The December reports were reviewed. President Clinch made a motion to accept the financial statements as presented for the month ending December 31, 2022; Treasurer Lowery seconded. Motion passed.
5. Discussion and possible action regarding payment of invoices – Secretary McShan made a motion to pay Debra Mobley for January contract services in the amount of \$307.00 with check #1129; Commissioner Kirk seconded. Motion passed.
6. Discussion and possible action regarding appointment of someone to fill Mr. Scott's position – Item tabled.
7. Discussion and possible action regarding filing of Annual Report to Texas Department of Agriculture – President Clinch made a motion to submit the report as presented; Secretary McShan seconded; motion passed.
8. Discussion and possible action regarding sale of fire station #2 – Item tabled.
9. Discussion and possible action regarding repair recommendations to existing fire station – Item tabled.
10. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – No new requests, no action.
11. Discussion and possible action regarding Douglass VFD monthly reports – December beginning balance \$12,973.59; income \$668.73; disbursements \$442.46; ending balance \$13,199.86.
12. Discussion of items for consideration at the next meeting and set meeting date – standard items, worker's comp policy renewal, possible replacement to fill Mr. Scott's position. Meeting scheduled for February 20, 2022, at 6:00 p.m. Motion was made by Commissioner Kirk; Treasurer Lowery seconded. Motion passed.
13. Adjourn – A motion to adjourn at 6:18 p.m. was made by President Clinch; seconded by Secretary McShan. Motion passed.



Stephen Clinch, President

or 

Commissioner

Commissioner