

# Nacogdoches County Emergency Service District #1

P.O. Box 343  
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936-569-3761

**The Nacogdoches County Emergency Service District #1, Board of Commissioners met in a regular meeting on Monday, October 21, 2024, at 6:00 p.m., at the Douglass Volunteer Fire Department located at 15396 West State Highway 21, Douglass, Texas.**

Commissioners present: President Stephen Clinch, Secretary Andy McShan, Treasurer David Lowery, Commissioner Lance Porter

Commissioners absent: Vice President Deubose Kirk

DVFD members present: Chief Phil Holland

1. Call to order – President Clinch established a quorum present and called the meeting to order at 6:01 p.m.
2. Discussion and possible action regarding minutes of previous meeting – A motion to approve the minutes of the September 16, 2024, meeting was made by Commissioner Porter. President Clinch seconded. Motion passed.
3. Discussion and possible action regarding financial statements – The September reports were reviewed. Commissioner Porter made a motion to accept the financial statements as presented for the month ending September 30, 2024; Treasurer Lowery seconded. Motion passed.
4. Discussion and possible action regarding payment of invoices – Secretary McShan made a motion to pay Brandy Parker for contract services for October 2024 and reimbursement for Quickbooks online subscription in the amount of \$338.74 with check #1163. Treasurer Lowery seconded. Motion passed. Motion made by Commissioner Porter to pay McNeil and Company for 2024 to 2025 insurance renewal for \$124.32 with check #1164. Treasurer Lowery seconded. Motion passed.
5. Discussion and possible action regarding Douglass VFD Chief's Report including funding or equipment request – No requests.
6. Discussion and possible action regarding Douglass VFD monthly reports – Month of September beginning balance \$6,291.46. Income: \$1,160.41. Disbursements/Expenses: \$922.69. Ending balance \$6,529.18
7. Discussion of items for consideration at the next meeting and set meeting date – Discussion of funding for replacement of pump on unit #734. Next Meeting date November 18<sup>th</sup>. Time 6:00p.m. Motion to set the agenda, date, time & items made by Commissioner Porter. Seconded by Treasurer Lowery. Motion passed
8. Adjourn – A motion to adjourn at 6:20 p.m. was made by President Clinch; seconded by Commissioner Porter. Motion passed.



Commissioner

and



Commissioner